



Arthur Lander C.P.A., P.C.
A professional corporation

300 N. Washington St. #104
Alexandria, Virginia 22314
phone: (703) 486-0700
fax: (703) 527-7207

ENGAGEMENT LETTER INDIVIDUAL TAXES

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services I will provide.

I will perform the following services:

- Preparation of your 2020 federal and state tax returns.

My fee is based on the fee schedule shown at my website: www.arthurlander.com, and payment is due on completion.

Your returns are subject to review by taxing authorities. Should an examination occur, I will be available to represent you at an additional fee.

If the foregoing is in accordance with your understanding, please sign the copy of this letter in the space provided and return it to me.

Sincerely,

Arthur Lander

Acknowledged:

Date